



Yes, you can earn MCLE Participatory credit using audio CDs and MP3 Downloads!

MCLE Participatory Audio Program

1. How can I earn participatory credit using MCLE audio programs?

MCLE approved providers can authorize the earning of participatory credit by attorneys listening to audio recordings of the approved providers live seminars. Compliance requires a verification and documentation process.

2. How do I verify and document the process?

The MCLE approved provider needs to guarantee that you are listening to their programs in a quality listening environment. This is achieved through a proctor. Any adult can act as a proctor with one exception: an attorney, simultaneously listening to the same program for MCLE credit, cannot act as a proctor.

We include a form to be filled out for each MCLE audio program. The form is completed and signed by the proctor verifying the quality listening environment. Once you've listened to all the participatory programs, send us the completed paperwork (keep a copy of the documents in an MCLE file folder). Upon receipt of your signed paperwork we will produce Certificates of Compliance for each finished program. We will mail you a copy of these certificates and keep a copy for our records. Keep your certificate on file in an MCLE file folder. You don't send copies of the certificates to the State Bar unless they audit you and request documentation.

3. Is Versatape the approved provider?

No. We are the distributor of the programs. The MCLE approved provider for these audio participatory programs is The San Fernando Valley Bar Association (approved provider #451).

4. What is the cost for these MCLE approved participatory audio programs?

Our MP3 participatory programs are available for download starting at \$20 per credit hour. CD participatory programs are available starting at \$25 per credit hour. Participatory packages are also available with a discounted rate for additional attorneys within a single firm. Listed program prices do not include applicable tax and shipping.

If you have additional questions, please call us weekdays from 9:00am to 5:00pm (PST).

Sincerely,

James Tanefski



Versatape

MCLE Record of Participation, Attendance & Verification

Versatape certifies this activity has been approved for MCLE participatory credit by an approved provider.

Program Name:	<u>Arbitration Clauses</u>	SKU:	<u>14SFVBA-13</u>
MCLE Credit:	<u>1</u> Hour(s)		
Date of Activity:	<u>10/15/2014</u>	Time of Activity:	<u>12:35pm</u>
Activity Location:	<u>Conference Room</u>		
Address 1	<u>123 Street</u>		
Address 2	<u></u>		
City	<u>Chicago</u>	State	<u>IL</u> Zip <u>60202</u>

Attendee			
Name	<u>John Doe</u>	Bar Number	<u>12345678</u>
Signature	<u></u>		
Address 1	<u>123 Address</u>		
Address 2	<u></u>		
City	<u>Chicago</u>	State	<u>IL</u> Zip <u>60202</u>
Phone	<u>(630) 555-1234</u>		

Verification	
This document needs to be signed by an adult other than the attendee.	
I declare under penalty of perjury that I was not a participant in the MCLE activity described above and that the activity took place at the date, time and location shown above.	
Signature	<u></u> Date <u></u>
Printed Name	<u>Jane Smith</u>

Please sign and return one set of these documents to Versatape, P.O. Box 1627, Sierra Madre, CA 91025. Certificates of compliance will be sent upon receipt of these records. Retain the other set for your records.



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MCLE Participatory Seminar Evaluation

Seminar Number: _____

1. Overall, how would you rate the seminar?

Excellent Good Neutral Poor

2. Please rate the following aspects of the seminars content?

	Excellent	Good	Neutral	Poor	N/A
Relevance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Usefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Was the presentation level too detailed or too easy for you?

- Much too detailed
- Somewhat detailed
- Just right
- Somewhat easy
- Much too easy

4. Based on your experience with this seminar, how likely are you to listen to future seminars?

- Very likely
- Somewhat likely
- Not likely

5. What was your favorite part of the seminar?

6. What was your least favorite part of the seminar?

7. Any suggestions or comments to help us improve future seminars?